



# CANADA EDUCATION TECHNOLOGY COLLEGE

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ADD: 200-13571 Commerce Pkwy, Richmond BC

## CANADA EDUCATION TECHNOLOGY COLLEGE

Business Administration and Management  
Canada Responsible Adult Certificate (CRAC)  
English for Academic Purposes (EAP)  
Special Needs

[www.cetc-edu.com](http://www.cetc-edu.com)

BC Private Training Institutions Branch  
Institution Number ID - 04471

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🏠 200-13571 Commerce Pkwy, Richmond BC



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### CANADA EDUCATION TECHNOLOGY COLLEGE

CANADA EDUCATION TECHNOLOGY COLLEGE is located in Richmond, BC. Our main campus is located at the Crestwood International Business Center, and our childcare institution is located at Union Square Shopping Centre (15 minutes drive from YVR Airport).

We are committed to providing the best practices and professional development opportunities to educators and initiating in-depth discussions regarding the vital importance of early learning for all young children; focus on career training to better prepare graduates for their desired industry in the workplace.

We only offer the highest quality government-approved programs and provide you with the best instructors and exceptional support for every student, every step of the way.

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# Message from the Principal

Dear Students,

Welcome to Canada Education Technology College !

First of all, thank you for choosing Canada Education Technology College. As you start your exciting journey to become an early childhood educator, an after school teacher, or a family childcare business owner/manager, a special needs BI teacher; or upgrade your business management skills, seize this opportunity and take advantage of the many services available to help you achieve your full potential! During the program term, we offer many student tools to keep you on the road to professional success, such as language tutoring and workshops on practical knowledge, assignment and test preparation, and career consultations. Remember the student resource library, practicum team, student services, and career consultation services are all here to help!

Thank you for joining us and we are here to support you every step of the way!

Sincerely,

Principal  
**Yi Joey Zuo**  
 M.A., PhD abd







#### Early Childhood Education

Responsible  
Adults  
Certification  
English for  
Academic  
Purposes (EAP)  
Program  
Special Needs  
Professional  
Development



#### Business Administration and Management

## 8 Reasons to choose Canada Education Technology College

- 1、 Focus on the combination of theory and practice-oriented
- 2、 Small class size ensures adequate classroom discussion
- 3、 Flexible start time reduces students' waiting time
- 4、 Combined delivery (both in-class and distance)
- 5、 Perfect internship system, Cooperate with local daycare centers
- 6、 Employment opportunities for outstanding students
- 7、 Provides a full range of specialized training courses and career planning, government financial support application, and immigration services
- 8、 Canada Education Technology College is designated by Canadian government

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## Courses Introduction

# Business Administration and Management

By the end of this program students will be able to develop strategic business plans, negotiate effectively, learn the process for business development, utilize accounting procedures, learn how to communicate effectively, work well together in a team environment, and develop other necessary skills and knowledge needed to manage a business.



### Overview

**Business administration (also known as business management) is the administration of a business. It includes all aspects of overseeing and supervising business operations. From the point of view of management and leadership, it also covers fields that include accounting, finance, project management and marketing.**

**This program provides a foundational understanding of business operations which equips graduate to manage business activities in a wide variety of industries.**

### Career Outlook

**Senior managers - financial, communications and other business services  
Business development officers and marketing researchers and consultants**



# CRAC

This course provides comprehensive training, ensuring quality child care and the successful management of a Family Child Care Business. This course offers a certificate of completion that meets the standard set out by the Community Care Facilities Licensing as part of the Licensing process for Family Childcare as well as the 20hr 'Responsible Adult' qualification.

The basic theory program is designed for those who are interested in opening their own family child care business or pursuing work in the child care field as a qualified 'Responsible Adult'. This course meets the current provincial training requirements and incorporates new and up-to-date information regarding Child Care Licensing Regulations and Standards of Practice.

Practicum and daycare observation will allow students to gain useful insights on teaching theory in practice.



## Course Introduction



# EAP

English for Academic Purposes (EAP)

This program will help the students improve their English language skills and providing the essential knowledge to teach in an English-speaking professional environment.

This program is designed to meet the learning needs of the students and their abilities to improve their language skills.

After studying this course, students should be able to:

understand and apply the essential language skills required for academic and professional use

understand key considerations, opportunities and challenges to use professional English in an effective way

# Special Needs

This program provides professional development for a career in supporting students with diverse needs. This course provides learners with in-depth information on common special needs problems. It provides teachers with a variety of strategies used to support students with specific disabilities and disorders and the academic, physical, social, and emotional implications.

The basic theory program is designed for those who are currently working with children or with Responsible Adults certificate; and would like to be trained to work with special needs students.

The practicum component will allow students to gain useful insights on teaching theory in practice.

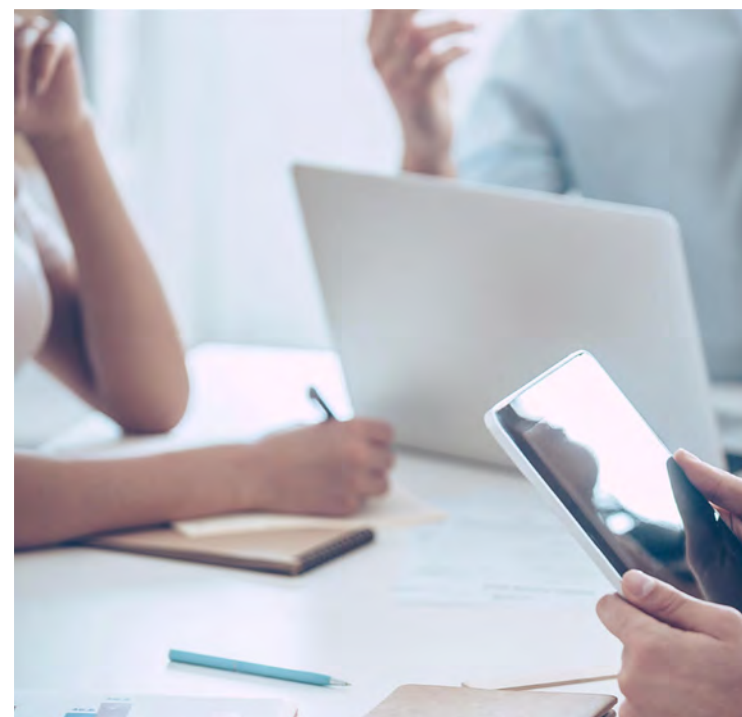
Upon completion of the program, students with existing Responsible Adults certificate will be able to assist childcare educators in daycare centers; or work with a diverse student body in early learning centers and after-schools. Students will learn to support individual students with specific disabilities and disorders and the academic, physical, social, and emotional implications.



## Enterprise Training|Business Administration



## Business Administration and Management



### BA Courses

Learn and improve practical business skills, update integrated management knowledge; Communicate with successful entrepreneurs and discuss the profound experience of enterprise internationalization and entrepreneurship. The highlight of the program is to help students expand their business network, gain more business opportunities, and gain more support from government and industry.

#### The Way to Success

- Learn from North American experts
- Discuss with famous companies/entrepreneurs
- Establish mainstream business network platform
- Direct access to government support

#### Target Students

- Employee referrals
- More than 1 year business working experience and basic business knowledge
- High School Diploma, equivalent or above
- English communication skills





**Introduction to Business**  
**Sales and Operations**  
**Technology and Marketing**



To apply for admission:

- Complete and submit the application form.
- Paid registration fee
- A photo of government issued ID

Tuition and other applicable fees can be paid by:

- Cheque
- Interac/Debit Card
- Wechat pay/ Alipay

**Enterprise**  
**Training|Business**  
**Administration**



## Course Information

- Teaching in English, with English/mandarin interpretation in class
- 3 courses and 9 modules, covering all aspects of business administration

**Introduction to Business**

**Entrepreneurship**

**Accounting**

**Sales and Operations**

**Business Development**

**Operations Management**

**Technology and Marketing**

**Technology and Management**

**Information Systems**

**E-Commerce**



## CETC Canada Responsible Adult Certificate

Career Training

### Highlights

- ✓ High employment rate
- Stable high income
- Graduates are qualified to operate daycare centers
- ✓ Government authorized training institutions
- Government issued License
- Practicum opportunities for each students
- ✓ Employment opportunities
  - Pre-school education institution
  - Family child care facility
  - Early childhood education consultant
  - Parent training institute
- ✓ Flexible course schedule
- Government financial support

## Career Outlook

Support teacher and education coordinator, in School Age Care, Family Child care Centers, Childminding, Occasional Child care and/or as support in Licensed Child Care facilities

### Program Outline/

#### 01

#### Learning Objectives

After studying this course, students should be able to:  
Understand their role as a quality child care provider  
Create a framework for planning and routines and schedules; the guidelines and resources for inspiring and providing developmentally appropriate experiences for children; Demonstrate a good understanding of policies and practices required to ensure children's dignity, health, safety, and nutrition needs

#### 02

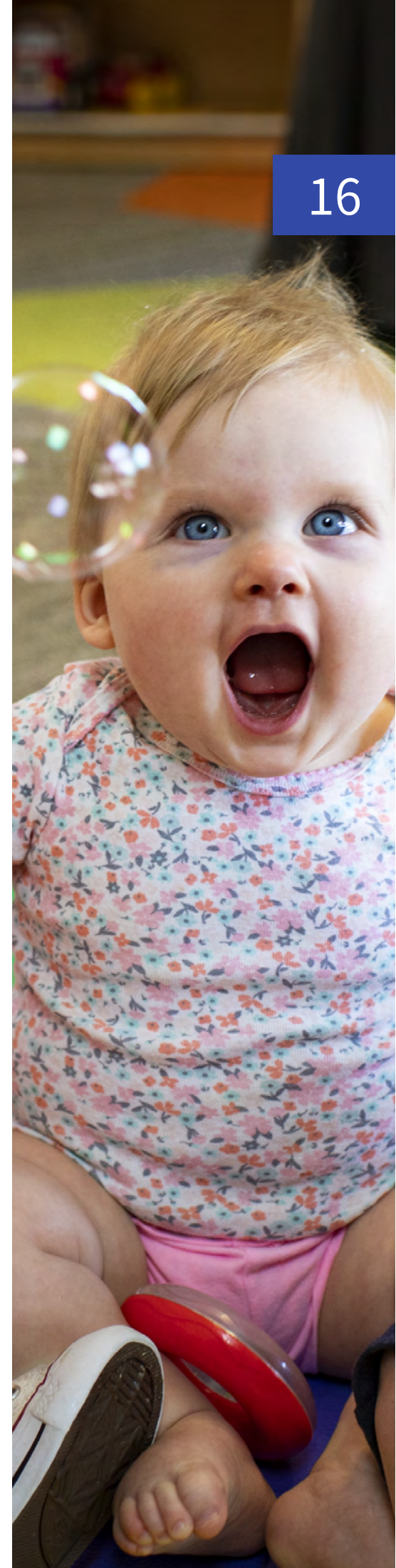
#### Program Duration

Theory component must be finished in 30 days.  
Practicum must follow and complete within the next 3 months.  
2 weeks, 20 hours (instructional time)  
3 week, 60 hours (optional practicum time)

#### 03

#### Admission Requirements

—High School Diploma, equivalent or above  
—Admission interview  
—Students can opt in to get further certifications in: Standard First Aid with CPR 'C' and AED in order to participate in the practicum placement





# Program Features

## Canada Responsible Adult Certification

- Level One-Responsible Adult Training
- Level Two-The Business of Family Child Care



## Curriculum Setting/

**CRAC provides comprehensive training, ensuring quality child care and the successful management of a Family Child Care Business**

**Delivery Methods: In-class instruction & Distance education & Practicum**

# Course Information

## Career Occupation/

Support teacher and education coordinator, in School Age Care, Family Child care Centers, Childminding, Occasional Child care and/or as support in Licensed Child Care facilities

Upon completion of the program, students will be able to assist family childcare centers, elementary and secondary school teachers; or work with a diverse student body in early learning centers and afterschools. They will know how to organize and manage the classroom setting to promote a safe and effective environment for an optimal learning experience as they work with students who may require additional support for specials needs and behaviors.



### Express Entry

Skilled Worker Express Entry and enter the sunshine industry of preschool education

Your own kindergarten

Face-to-face contact with your prospective employer to get a full-time kindergarten job offer and employer sponsorship



### Qualifications

CRAC workshops jointly organized by Canada Education Technology College and Canada Early Childhood Education Division

Students with excellent performance during the theoretical training can be admitted to the kindergarten for practicum

After passing the examination, you will be awarded the CRAC Certificate (a pre-school education qualification registered with the BC Provincial Government)



### Communication

Quickly get the government certification, license into the library (all kindergartens can see), excellent performance can get kindergarten free internship opportunities and employer guarantee qualification.

If you want to know about the industry first, you don't need to get a license right away. You can also just attend the general meeting and have in-depth communication with excellent kindergarten principals and industry personnel.





# CRAC

## International Responsible Adult Training Course/

### The educational environment determines your future

CRAC Certification is Canadian Responsible Adults Certification. After more than 40 years of development, it has formed a corresponding systematic and comprehensive knowledge system and mature and effective operating standards. The specific features of the CRAC certificate are as follows:

1. Certified childcare teachers to work in Canada
2. Systematic and practical curriculum



### Daycare Practicum

### Course Design

▷ Strong operability, first-line internship, a complete combination of theory and practice, certificate holders can directly work. As a professional qualification certificate, CRAC Certificate not only relies on a complete and systematic knowledge system, but also pays attention to practical assessment. Only those who pass both the theoretical and practical assessment will eventually receive the CRAC certificate. First, the certificate holder can start a family-style kindergarten by himself, or he can directly replace ECEA full-time work in a large kindergarten, so in the present preschool education market is very attractive to job seekers and employers and practical significance.

### Career Outlook

- ▷ A certified Canadian pre-school education practitioner in British Columbia, Ontario, Manitoba, or other immigrant-based provinces.
- ▷ The CRAC certificate is an elementary qualification for pre-school teachers and administrators recognized by the Canadian Department of Early Childhood Education. This certificate has two levels: Level 1 and Level 2. Level 1 certificate is applicable to teachers engaged in pre-school education, while level 2 is formally suitable for kindergarten management.
- ▷ Start spending the teaching material system, zero basis, from the teaching and management to operation standard certificate of universal coverage CRAC began in the 1970 s, after 40 years of development, formed from child psychology and children's health, obeys the law of children's natural growth and development of cognitive, the nursery teaching development, to the nursery garden by operational management of a complete set of nursery system knowledge.



### Government Certification



## QUESTION ANSWER

### Q&A

© Where do you practice? We cooperate with many educational institutions, and all practice venues are arranged by schools.

© What are the prospects of preschool teachers? Preschool teachers are a scarce resource in BC, and the development of the education industry depends on teachers.

© Is it helpful for immigrants? Yes, we have a professional immigration company in cooperation, which can make personalized plans for different students.



© The training period is so short, can RA take the post?

Of course, RA license is a government-certified preschool teacher license with a short period of time, but we will provide 3 times of practice

© What is the difference between RA and ECEA ECE?

RA has a short-period training which is very suitable for people without teaching background to enter preschool education quickly; ECEA is the assistant teacher, while RA can manage or teach a class independently; ECE is a full-time, 2-year learning process, which is a good choice for RA upgrading. RA is not only for teaching, but also for accompanying and taking care of children, which can cooperate with immigration projects.





**Special  
Needs**

## Special Needs Teacher Training

Applied Behavior Analysis (ABA) is a type of therapy that focuses on improving specific behaviors, such as social skills, communication, reading, and academics as well as adaptive learning skills, such as fine motor dexterity, hygiene, grooming, domestic capabilities, punctuality, and job competence.

ABA is effective for children and adults with psychological disorders in a variety of settings, including schools, workplaces, homes, and clinics. It has also been shown that consistent ABA can significantly improve behaviors and skills and decrease the need for special services.

ABA methods and techniques can be used to help children with special needs improve social skills, self-care skills, communication skills, play skills, and behavior management. It can also help reduce challenging behaviors such as inattention, aggression and screaming.

**Applied Behavior Analysis  
(ABA)**





## ABOUT EAP COURSE

### Course Introduction

This EAP course is a bridging course with the preschool education major in Canada. The goal is to improve international students' professional English proficiency in early education and child care. This program is for students who want to study in a preschool qualification program in Canada or who want to teach in an international kindergarten in China. This professional English bridging course will enable students to improve their English proficiency and gain a preliminary understanding of the Canadian preschool education qualification. Upon successful completion of the bridging program, you will receive assistance from your partner in applying for admission to a Canadian institution.



EAP  
CETC



EAP  
CETC



EAP  
CETC

## ESL/EAP English for Academic Purposes

The fundamental goal of the EAP program is to help students improve their basic and professional English skills. Different advanced courses are offered according to students' needs and abilities to improve their language skills.

Core courses include professional vocabulary, conversational English, grammar, reading, listening comprehension, and writing. The extended readings will include theoretical learning and practice in the areas of early education and conservation education.

Each class includes classroom lectures and foreign teachers' videos. After class, students can communicate and discuss problems with the class and teachers on the teaching platform, and hand in the completed homework.

"The direction in which education starts a man will determine his future in life" – Plato







## EAP Course Information

1. All materials are selected from Canadian kindergartens, and there are supporting exercises for information input and knowledge output, so that students can practice as soon as they learn it and master it once they are proficient.
2. Comprehensive skills, focus on listening and speaking according to the characteristics of preschool education, theory combined with practice, fully train students' English daily listening and speaking ability.
3. Focusing on early childhood education, teaching and training combined with the curriculum pay attention to practical operation, so that students fully understand the two important components of preschool education and nursery education, so that students can carry out practical teaching activities such as speaking, singing and acting in class.
4. Three-dimensional teaching, step by step to make full use of multimedia teaching to make the classroom more vivid and intuitive. The difficulty and gradient of professional English are set scientifically and reasonably through the all-around teaching form of listening, speaking, reading and writing, so as to meet the training needs of students to participate in the Canadian preschool education qualification examination.





## ABOUT EAP

Program Duration: 12 weeks, 400 hours (instructional time)

Delivery Method: Distance education

Admission Requirements: High School Diploma, equivalent or above



**CETC welcomes students from around the world!**

### Career Outlook

All occupation required to use English in a professional way.

Upon completion of EAP, graduates are able to study at higher-education institutions in Canada, obtain the qualification to work in daycare centers.

Provide immigration services for outstanding students.

Students who have only completed the language study can work as a daycare English teacher or assistant in China.

## Contact Us



### Contact Info

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